

Thank you for making a reservation to board your pet with us. Enclosed is our boarding agreement as well as an up-to-date information page about our boarding fees and policies. Please take a few moments to read, verify boarding dates and fill out the enclosed boarding form with your pet's emergency contact number **and bring it with** when you drop off your pet. Filling out this form prior to arriving at Lombard Veterinary Hospital will help expedite your pet's check-in. **Please be aware that you may be checking in with one of our veterinary assistants prior to boarding. The check in process will take anywhere from 10 - 15 minutes.** During the check-in process, the assistant will go over food, medications, and any other special requests.

We apologize for any inconvenience this may pose but our boarding policies allow us to ensure the best potential well-being of your pet both during their stay with us and at home. These policies are outlined below:

- We are a medical supervised boarding facility. To ensure the safety of your pet as well as others, **they must have an annual examination once a year by one of our veterinarians.** You are encouraged to schedule an appointment for an annual exam 1-2 weeks prior to boarding. This will ensure that your pet is healthy to board at our facility, vaccinations are up to date and that they have reached maximum protectiveness.
- Any senior pet or pet on medication will be checked by a technician at check-in to be sure that we are aware of any issues your pet is having.
 - **All dogs need to be current with Rabies, DA2PP, Bordatella (within the last 6 months), Lepto vaccinations, and Canine Influenza.**
 - **All cats need to be current with Rabies & FCCP.**
 - **All pets must have had a negative intestinal parasite (fecal) test within the past 6 months. Pets not on a year-round Blood Parasite Preventative must have had a negative fecal test within the last two months.**
 - **Any pet deemed not to be up-to-date on vaccinations at check-in will be required to be examined by a veterinarian with the owner present, at the owner's expense, before the pet is left for boarding.**
- Should your pet become ill during their stay at our practice, every reasonable effort will be made to reach your emergency contact. Please note that by listing individuals as an emergency contact, you are authorizing them to make any medical and/or economic decisions in your place. If unable to be reached, then our veterinary staff will administer any diagnostics, medical or surgical treatments deemed necessary to aid in the wellbeing of your pet.
- Lastly, any disease which potentially poses a risk to the general boarding population (i.e. parasites, infection, etc.) will be treated upon diagnosis and any fees for these treatments will be incurred by the owner.

Again, thank you for choosing us as your boarding facility and we look forward to serving in every possible way. If you have any questions, please do not hesitate to call 630-627-7090 and we will be happy to assist you.

Boarding Information

A boarding admission form must be filled out upon each boarding visit. Our hours are 7 am - 8 pm Monday-Friday, 8 am – 5 pm Saturday and Sunday. We ask that you drop off and pick up by 7 pm on Monday-Friday and by 4 pm on Saturday and Sunday.

Reservations are required (Holiday time - at least 6 weeks in advance. Spring Break through Summer- at least 4 weeks in advance). **If you have a large or special-needs pet, we strongly recommend even earlier reservations!**

VACCINATION REQUIREMENTS

All pets must have current vaccinations. If your pet does not have current vaccines through our hospital, you must bring an official receipt or proof of vaccination from your regular veterinarian. If you show up for boarding and the mandatory vaccines are past due, you will be required to see a veterinarian and your pet will be vaccinated prior to being admitted for boarding at your expense. **If your pet is not patient at Lombard Veterinary Hospital, we also require a physical exam to be done at our facility at the owner's expense prior to boarding.**

Additionally, any pet admitted for boarding that is found to have fleas will be given a flea treatment immediately at your expense.

BOARDING CHARGES

Dogs 25 lbs. and under	\$20.00 a night
Dogs 26-59 lbs.	\$22.00 a night
Dogs 60-80 lbs.	\$23.00 a night
Dogs in runs	\$26.00 a night
Cats	\$12.00 a night

Daily Fees: a daily boarding fee will be charged for each overnight stay with the exception of medication administration.

Walk Outside- Any canine boarding will be leash-walked by trained kennel assistants a minimum of 3 times daily. (Please note, the area reserved for walking outside is not fenced in).

Medications- Pets requiring daily oral or topical medication; \$3 per day. Insulin injections are \$5 per injection with your insulin, \$10 per injection with insulin provided by the hospital. Please let us know if you have medicated your pet prior to check-in.

Feeding: We feed Iams Intestinal Dry Food (for adult dogs) and Eukanuba Puppy (for young dogs). Cats are fed Eukanuba Adult Dry or Hills Kitten Dry food. If your pet eats a different brand or a special food, please bring enough (but only just enough) food for their stay.

***Special Diets** – For pets requiring prescription food, Please bring food with or it can be provided by the hospital (if it is a food we carry and it is in stock). If the prescription food is to be provided by the hospital, a bag will be opened and charged to you. Any food remaining at the end of your pets' stay will be sent home with you.

Dangerous Animals- All dogs that are known to bite, or will not tolerate being lifted, must be scheduled into a bottom cage or run. Owner is responsible for additional costs involved in securing special accommodations for pets exhibiting dangerous behavior in order to prevent risk to staff members.

ADDITIONAL INFORMATION

- Food/treats that you provide should be marked with your name and the name of your pet.
- At the time of drop-off please take your leash/collar home with you.
- Toys and any other personal belongings are **left at your own risk**—We will make every attempt to return any items left with your pet, but we cannot be responsible for the destruction or loss of those items during the boarding visit.
- Due to sanitation reasons, no pet beds/comforters/blankets will be permitted. Bedding will be provided for your pet from our hospital supply upon request.

Lombard Veterinary Hospital Boarding Admission Information Record

(LVH Boarding Check-In Label)

IN CASE OF EMERGENCY,	
CONTACT*	_____ @
	PH# () _____
CONTACT*	_____ @
	PH# () _____

***** By indicating an emergency contact person other than yourself, you are authorizing this person to make medical and financial decisions regarding your pet in your absence.**

Additional Services (applicable fees shown for listed items).

- _____ Administer medications to my pet during his/her boarding stay (\$3/day)
Medication _____ Dose _____ Frequency _____
- _____ Medication _____ Dose _____ Frequency _____
- _____ Medication _____ Dose _____ Frequency _____
- _____ Bath **\$20 – \$30** (fee according to weight will be charged)
- _____ Trim Nails **\$15** (fee will be charged)
- _____ Clean Ears **\$30** (Clean and begin treatment if needed)
- _____ Check Anals **\$22** (Express) **\$48** (and begin treatment if needed)
- _____ Microchip Implantation **\$57** (fee will be charged)
- _____ Senior Pet Blood and Urine Screening **\$180** (fee will be charged)
- _____ Blood Parasite Screen **\$48** (fee will be charged)
- _____ Dental Exam - Complimentary
- _____ Other Requested Services: _____

Initials and Signature Required for each

- _____ I have read or received a copy of the Boarding Information form with fee schedule.
- _____ I understand that my pet will be leash-walked by trained personnel in an area that is not fenced, and I accept this risk.
_____ I do **NOT** want my pet walked outside under any circumstance.
- _____ Should my pet become **ILL**, or if the attending veterinarian should discover any other serious/painful condition while my pet is boarding, I understand that the staff veterinarian will attempt to contact me (or my authorized agent) at the emergency number provided before initiating treatment. In the event that I cannot be reached immediately, you **are authorized** to initiate all appropriate treatment as determined by the attending veterinarian until I (or the authorized agent) can be reached. **I agree to pay all related expenses associated with the treatment of my pet until I am available to discuss further care and related fees with the attending veterinarian.**
_____ I do **NOT** wish to be contacted while my pet is boarding. **I authorize any appropriate treatment by the attending veterinarian, and agree to pay all related expenses associated with the treatment of my pet.**
- _____ Lombard Veterinary Hospital cannot guarantee the health of any animal, but pledges to give appropriate care to all boarded pets. I hold this facility harmless for conditions that often are unavoidable in boarding environments, including, but not limited to, weight loss, kennel cough, upper respiratory infection and diarrhea.
- _____ Lombard Veterinary Hospital is to use all reasonable precaution against injury, escape or death of my pet. The hospital and staff will not be held liable for any problems that develop provided reasonable care and precautions are followed.
- _____ I agree to make complete payment to Lombard Veterinary Hospital at the time of discharge. I understand that if I fail to pick up my pet within 5 days of the date above and do not notify Lombard Veterinary Hospital, my pet will be considered abandoned, and as such, will be handled in accordance with Illinois state law.

I have read all of the above and I am in full agreement.

Signature of Owner or Authorized Agent

Date